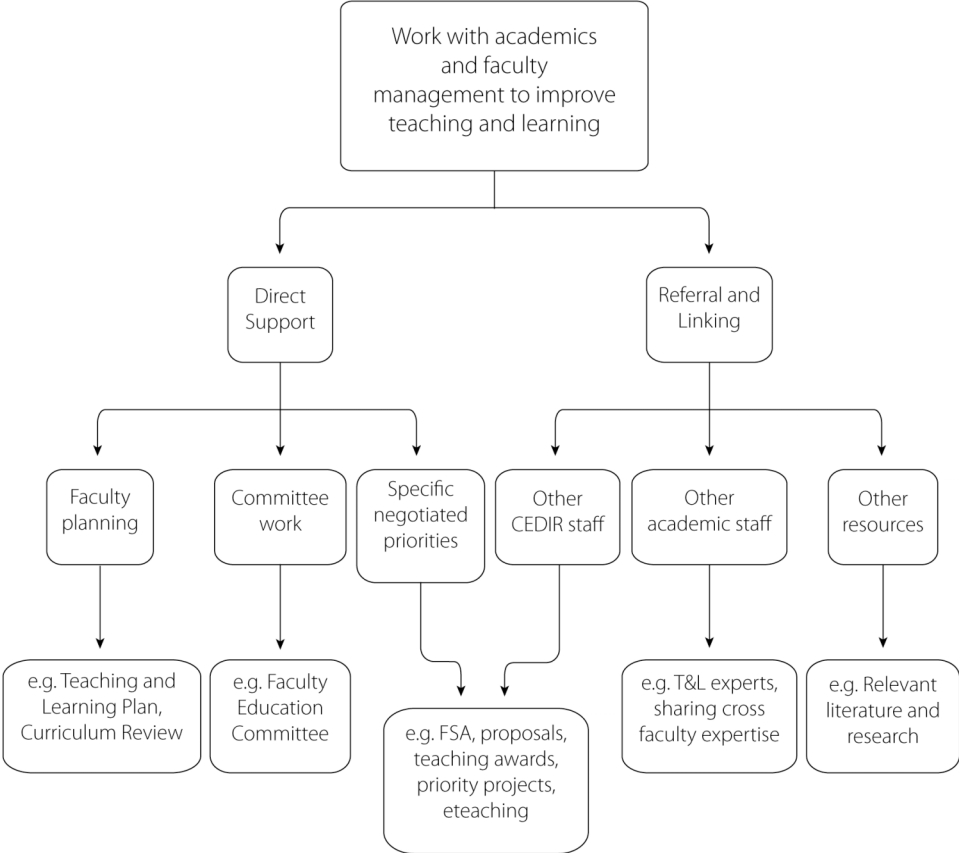


CEDIR Faculty Liaison Role

Role Statement	Examples of possible actions	
Provide the key point of contact about services CEDIR can offer	<ul style="list-style-type: none"> Attend relevant meetings such as FEC, faculty planning and curriculum review Communicate role to faculty executive officers First point of call for email/phone enquiries regarding potential support 	 <pre> graph TD A[Work with academics and faculty management to improve teaching and learning] --> B[Direct Support] A --> C[Referral and Linking] B --> D[Faculty planning] B --> E[Committee work] B --> F[Specific negotiated priorities] C --> G[Other CEDIR staff] C --> H[Other academic staff] C --> I[Other resources] D --> D1[e.g. Teaching and Learning Plan, Curriculum Review] E --> E1[e.g. Faculty Education Committee] F --> F1[e.g. FSA, proposals, teaching awards, priority projects, eteaching] G --> F1 H --> H1[e.g. T&L experts, sharing cross faculty expertise] I --> I1[e.g. Relevant literature and research] </pre>
Facilitate information sharing related to teaching and learning within and across units and faculties	<ul style="list-style-type: none"> Engage with faculty on teaching & learning issues/needs Identify relevant contact when need is outside area of expertise Connect people across faculties to share expertise Articulate areas of expertise of CEDIR staff Identify relevant teaching and learning publications for information and publication opportunities 	
Support identified and negotiated faculty teaching and learning priorities	<ul style="list-style-type: none"> Initiate and facilitate meetings with faculty staff and other relevant support staff for new teaching initiatives Assist in dissemination of research in the area of good teaching practice Support applicants in developing applications for probation, promotion and teaching awards Discuss opportunities for Faculty Service Agreement (FSA) and other CEDIR services Identify and support teaching and learning grant applications and engage in relevant projects 	
Facilitate faculty teaching development activities	<ul style="list-style-type: none"> Collaborate with faculty to develop and provide forums, seminars and workshops related to teaching and learning and specific to faculty needs 	
Support a culture of good practice in teaching	<ul style="list-style-type: none"> Support formal and informal sharing such as case studies, good practice web sites, participation in workshops and panels, peer evaluation etc Support a research based approach to improving teaching practice through initiatives such as the Faculty Teaching and Learning Scholars Program 	