Faculty of Arts

Bachelor of Arts (Honours)

Bachelor of Communication and Media Studies (Honours)

Guide for Students, Supervisors and Examiners

2011

The University of Wollongong attempts to ensure that the information contained in this publication is correct at the time of production [October 2010] but sections may be amended without notice by the University in response to changing circumstances or for any other reason. You should check with the University at the time of application/enrolment whether any later information is available.
### University Key Dates 2011

<table>
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<tr>
<th>Session Dates:</th>
<th>First (Autumn) Session</th>
<th>Second (Spring) Session</th>
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<tr>
<td>First Day of Session</td>
<td>28 Feb</td>
<td>25 July</td>
<td>28 Nov</td>
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<td>Mid Session Recess</td>
<td>11 - 17 April</td>
<td>26 Sep - 3 Oct*</td>
<td>24 Dec - 1 Jan</td>
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<tr>
<td>End of Session</td>
<td>23 June</td>
<td>17 Nov</td>
<td>3 Feb</td>
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<tr>
<td>Study Recess</td>
<td>6 - 10 June</td>
<td>31 Oct - 4 Nov</td>
<td>23 - 27 Jan</td>
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#### Enrolment and orientation:
- Last day to re-enrol without late fee: 31 Jan, 17 July, NA
- Enrollment of new undergraduates (Wollongong campus): 24 - 28 Jan, 18 July, before 28 Nov
- Orientation (Wollongong campus): 22 - 24 Feb, 19 July, NA
- Last day for late re-enrolment: 13 Mar, 7 Aug, 4 Dec
- Last day to add subject via the Web: 13 Mar, 7 Aug, 4 Dec
- Last day to add subject with approval of Head of Department: 20 Mar, 14 Aug, 11 Dec

#### Withdrawal:
- Last day to withdraw without financial penalty (CSS fees refunded/international student fees credited if withdrawn by): 31 Mar, 31 Aug, 12 Dec
- Last day to withdraw without academic penalty - subject deleted from record (full grade recorded if subject withdrawn after this date): 8 May, 25 Sep, 18 Dec

#### Examinations:
- Exam Period: 11 - 23 June, 5 - 17 Nov, 30 Jan - 3 Feb
- Release of Results: 5 July, 29 Nov, 10 Feb

#### Charges:
- Last date to nominate full up-front payment of HECS-HELP Upfront: 31 Mar, 31 Aug, 12 Dec
- Due Date for HECS-HELP Upfront, Postgraduate Tuition fees: 31 Mar, 31 Aug, 12 Dec
- Due date for payment of International Student Tuition Fees: 31 Mar, 31 Aug, 12 Dec
- Census Date: 31 Mar, 31 Aug, 12 Dec

#### Graduation:
- Closing Date for Applications: [Details]
- Graduation Ceremonies: [Details]
- July graduation: 13 May, 20 - 22 July
- December graduation: 14 Oct, 12 - 16 Dec

*Dates may be subject to change, please check closer to commencement of session
*First Monday in October is a public holiday, lectures re-commence on the Tuesday
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Faculty Honours Coordinator

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Bachelor of Arts (Honours)
Bachelor of Communication and Media Studies (Honours)

Overview/Course Aims
The Honours year has two functions in the university curriculum: as an in-depth project at the end of undergraduate study, and as a bridge between undergraduate study and advanced research. While it does offer, through its coursework subjects, the chance to complete coverage of a discipline, it aims primarily to provide depth of study, developing sophisticated analysis and research skills in a specialised area of interest.

Honours can be taken in a single area of study, across two majors (Combined Honours) or between Faculties (Joint Honours).

Honours is the most direct pathway to further academic research, especially Higher Degree Research (HDR) – Honours Class II Division 2 (II.2) is the minimum requirement for entry into a Master of Arts Research (MA Res) or Doctor of Philosophy (PhD) program without the need to complete further coursework and/or research training. As such, the Honours year provides:

- training in research skills and in information systems (archives, the Library, databases, electronic research networks);
- opportunity to practise articulating complex ideas orally and in writing, experience in working closely with a supervisor on a project and in preparing a major project to meet a deadline;
- experience in devising, researching and writing up an individual topic of study in an extended argument/thesis.

Course Codes
Bachelor of Arts (Honours) is 701.
Bachelor of Communication and Media Studies (Honours) is 878.

Entry Requirements
Entry to the Bachelor of Arts (Honours) is determined by a recommendation from the Honours Coordinator of the Unit and the Faculty Honours Co-ordinator, following the student's application to the University and the Unit/Centre for admission to the Honours year. For the Bachelor of Arts (Honours) in Community, Culture and Environment, the recommendation will be made by the Faculty Honours Coordinator.

To qualify for admission to a course leading to a Bachelor of Arts (Honours) degree a person shall have:

- satisfactorily completed a 500 word description and justification of the proposed topic of the thesis research (see page 3) AND
- qualified at this University for the award of a relevant pass bachelor degree*, with an average normally of at least 80% across the major in which the Honours degree will be undertaken, with the additional requirement of a Distinction in two subjects at 300 level in the specific major,
  OR
- qualified at another tertiary institution for the award of a pass bachelor degree containing a coherent study equivalent to a relevant major study with an average of at least 80% across the major in which the Honours degree will be undertaken, with the additional requirement of a Distinction in two subjects at 300 level in the specific major.
  OR
- satisfactorily completed other approved requirements (if necessary).

Under exceptional circumstances these requirements may be waived in light of other results subject to interview and appraisal by the Unit Honours Coordinator or the Convenor of the major in which Honours will be undertaken.

* Note: It is not necessary to have formally graduated prior to applying for admission to Honours. It is also possible to graduate and subsequently apply to enrol in Honours.
The Application Process

The Honours year is treated as a new course rather than a part of the Bachelor of Arts/Bachelor of Communications and Media Studies degree, so you will need to apply for entry. The application form is available from UniAdvice in Building 36 or online at:


In addition to the information required on the form you will need to include a 500 word outline of your proposed thesis topic. The outline should indicate the topic you would like to research, as well as a justification of the significance of the research from a personal and/or intellectual point of view. It is a good idea to seek the advice of academics in your major or the Unit Honours Coordinator when developing this part of your application.

The University processes Honours applications quite late, so students may not have an official notification to enrol until the beginning of session. You can ask the Unit Honours Coordinator if you have been accepted in order to begin reading and planning earlier. It is a good idea to enrol as soon as possible so that you can reactivate your library card.

The Enrolment Process

Once you have completed the Undergraduate application form and submitted this to UniAdvice, the Faculty of Arts will be consulted about your application and you in turn will receive a letter of offer if successful.

Your letter of offer will contain information on how to enrol online via SOLS.

Before enrolling in Honours online, it is vital that students check with ARD that their undergraduate status is complete as this will affect the Honours enrolment process. This check can be done via SOLS – students need to apply for a ‘completion letter long’ via the link:

http://www.uow.edu.au/student/forms/UOW008135.html#41A

Once this form has been submitted to ARD, they will issue a letter to the student, this will be forwarded to the student’s home address, advising of the completion of their undergraduate studies and this completion will be reflected on the student’s record.

To enrol in the Honours discipline follow the following steps within SOLS:

- From the main index page select Enrolment and Variations
- Enter the Honours discipline code (e.g. ENGL470) into the new subject code field
- Details you have selected will appear and select and click the add subject button if this is correct.

You are now enrolled as an Honours Student in the specific discipline code you have just selected.

To find out the exact structure of your coursework you should refer to the Honours Enrolment Schedule (page 5) and contact the Honours Coordinator specific to your school or subject as well as the coordinator of ARTS470 (Research in the Social Sciences and Humanities). In the case of Joint Honours programs you should speak with both Honours Coordinators so that an appropriate program can be negotiated.

Formal enrolment is necessary to reactivate your library card.

Part-Time Enrolment Procedure

There are no separate part-time subjects in Honours. Part-time enrolment is indicated by enrolment in the correct thesis code, ARTS482 – 24cp Thesis (part-time component). Students enrolling in part-time Honours are required to enrol in ARTS482 in two of the four sessions of their part-time enrolment. Coursework for part-time students has to be completed in the session they are normally on offer i.e. students cannot spread one coursework subject across two sessions. See the Schedule on page 5 (Enrolment in Honours).
Length of candidature

For full-time students the Honours degree should be completed in two consecutive sessions. Part-time students are allowed up to four consecutive sessions (not including summer session). Honours can commence in either Autumn or Spring session. Any student wanting to enrol in Spring session needs to consult the Unit and Faculty Honours coordinators before commencing this enrolment. Spring session enrolment is subject to negotiation.

Leave of Absence

Leave of Absence (LOA) during the course of the BA (Honours) program is normally not possible except under exceptional circumstances, as the availability of supervision cannot be guaranteed. LOA applications must be submitted in writing to the Faculty Honours Coordinator. Applications will be assessed by the Faculty Honours Coordinator, in consultation with other relevant parties.

Change of Status (full-time or part-time)

Applications for change of enrolment status are not automatically approved, as they need to be assessed for their impact on coursework completion and thesis supervision. Students who wish to change their enrolment status (full to part time or vice versa) will need to provide a written outline justifying their reasons on the Faculty of Arts Honours Enrolment Variation form, available from Arts Central or online.
Grade of Honours

The overall grade of Honours is determined by calculation of the weighted average mark (WAM) for the 400-level subjects in which the student is enrolled. Honours is awarded in the following categories:

- Class I (WAM 85 to 100%)
- Class II, Division 1 (WAM 75 to less than 85%)
- Class II, Division 2 (WAM 65 to less than 75%)
- Class III (WAM 50 to less than 65%)

If the WAM is below 50%, an Honours grade is not awarded.

This table sets out the typical spread of results for Honours students in the Faculty of Arts, 2007-2009:

<table>
<thead>
<tr>
<th>Year/Grade</th>
<th>Class III</th>
<th>Class II, Division 2</th>
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<td>0</td>
<td>1</td>
<td>18</td>
<td>12</td>
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</table>

University Medal

Honours students who achieve a minimum of Honours Class 1 and have outstanding results over the entirety of their undergraduate degree may be considered for the Award of the University Medal. Nominations for this award will not be made until the results for all potential medalists in the particular year have been finalised.

What happens during the Honours year?

Honours is a 48 credit point course comprising coursework (24 credit points) and a research thesis (24 credit points). Full-time students complete the work in one year and part-time students take as long as two years. Within the curriculum framework, we seek to teach all students without discrimination, aiming to challenge everyone to do their best. Students considering Honours are encouraged to talk to the Unit Honours Coordinators.

For many students the research and writing of the Honours thesis is the anticipated highlight of their Honours experience. However, it is important to recognise at the outset that the Honours course gives equal weight to both coursework and research components.

The coursework component of the program will be familiar from your undergraduate studies, except that classes will be small and you will be expected to read and discuss the literature and issues at a higher level than in the average undergraduate class. This is what you would expect in a class of people working for Distinctions and High Distinctions. All students participate in the Faculty subject ARTS470 Research in the Social Sciences and Humanities. You will notice in the sections that follow that the different programs organise the additional coursework in slightly different ways. This is the result of their different disciplinary traditions and practices.

The research thesis component of the course provides an opportunity to undertake a sustained research project under close supervision on a topic negotiated with a member of the academic staff. The thesis project gives excellent students a chance to pursue a topic or theoretical issue that is of particular interest at the end of a three-year BA or BCM degree. Those who are thinking about a research career use the year to demonstrate their potential for research at a high level (Higher Degree Research, such as a Master of Arts Research or PhD degree). Others use the opportunity to explore an area in depth before going on to a career in teaching, media, public service or private industry.

Students who plan to undertake Joint Honours with another Faculty should consult the Honours Coordinator/s with responsibility for the two majors. The Faculty has agreed that a Joint Honours program will comprise 12 credit points of work in each discipline or studies area. Coursework will be shared between the two disciplines and the thesis will be jointly supervised and examined by academics from both areas of interest.

The Faculty of Arts is willing to discuss an Honours program within the BA or BCM component of the double degree that reflects intellectual issues from both degrees. For example, a BA/LLB student who has an Arts major in Sociology might write a sociological analysis of some aspect of legal practice; one with an English major might write about the representation of courts in literature; a Philosophy major might write about legal theory; or a BSc/BA student with an Arts major in Politics or STS might write about some aspect of science policy. Of course, it is possible to research and write about a project within the Arts major that has no relationship to the other degree.
Honours Coursework

Coursework comprises 50% of the total of your Honours mark (the thesis is the other 50%). Students considering joint Honours in any form are encouraged to talk to the Unit Honours Coordinators well in advance to seek approval for enrolment and to discuss their coursework program. Coursework normally comprises two subjects, taken in alternate semesters (see Enrolment Schedule, page 5).

1. Discipline-specific coursework (disciplinary specific code)

This is a 12 credit point subject undertaken within the subject area of your Major (e.g. Sociology, Philosophy etc). It contributes 50% of the coursework mark (i.e. 25% of the total Honours mark). It is necessary to enrol in the appropriate discipline-specific codes (e.g. SOC470, PHIL470 etc). Students undertaking Honours with a CCE major enrol in CCE470, but complete the discipline-specific coursework indicated by the discipline of their thesis supervisor. The content of the discipline-specific coursework is determined by academics within the Schools/Units, and normally encompasses a program of study that is designed to deepen and extend disciplinary knowledge.

2. Research in the Social Sciences & Humanities (ARTS470)

All students enrolled in Honours are required to take ARTS470 Research in the Social Sciences and Humanities (12 credit points). It contributes 50% of the coursework mark (i.e. 25% of the total Honours mark). This seminar is team-taught across the Faculty, and introduces a range of the foundation methodological, theoretical and epistemological issues common to Arts Faculty Research. It also develops thesis projects, and provides high level technical, data collecting and information skills. This subject takes students through key aspects of becoming a researcher and producing high-quality, well-informed and effective research. The subject investigates the processes of researching and writing a thesis, by examining the nature and origins of disciplinary and interdisciplinary knowledge; the varieties of ways of thinking and arguing; the role of research methods and theories in research; effective writing and other communication skills; and the connection between academic research and the wider community. The subject also develops thesis projects, and provides high level technical, data-collecting and information skills. For enrolment details refer to the Schedule on page 5.

Honours Research Thesis (ARTS480 and ARTS482)

The thesis component is often the most exciting (and stressful) part of Honours. It is normally between 15,000 and 18,000 words in length. The thesis topic must be approved by the School Honours Coordinator and refined in consultation with your supervisor. An Honours thesis normally requires the development and writing of a research thesis under the supervision and guidance of academics at the University of Wollongong. A research topic is selected with the assistance of academics in the area of study that comprises your Major. The objective of the thesis is to enhance research skills, experience the development and structuring of an extended argument, and to communicate the research results to a wider audience. The objective, length and mode of presentation of a thesis varies according to disciplinary conventions and other variables. Normally in the Faculty of Arts, a thesis is 15,000-18,000 words (or equivalent). The Honours thesis is marked by two examiners. Every student is required to enrol in one of these course codes – ARTS480 (full-time) or ARTS482 (part-time). See the Enrolment Schedule on page 5.

The thesis is regarded as approximately half a year’s work or 50% of the overall grade – structured like an extended research essay rather than a report. The thesis should comply with the appropriate disciplinary conventions but in general it should demonstrate the candidate’s ability:

- To demonstrate a good working knowledge of the existing research in an appropriate discipline or disciplines;
- To collect materials according to a methodology appropriate to the topic and the discipline or disciplines;
- To develop an argument that demonstrates the ability to relate the collected materials to the appropriate scholarship, and
- To write at a satisfactory academic level.

We do not expect it to be an original contribution as if it were a miniature PhD, but to demonstrate the potential to research at a higher level. We expect the thesis to demonstrate a level of scholarship appropriate to the fourth year of an undergraduate program.

To give you an idea of what is expected of a thesis, have a look at the three descriptions of thesis work taken from subject outlines below. They are from different disciplines and so take different forms, but in each discipline a thesis will address some aspect of theory within the field and the exploration of some information, ideas, data, or texts within a conceptual framework developed by the theoretical exploration. All Honours students will be given an opportunity to present their thesis proposals for appraisal in an appropriate forum.
Example 1 — History
The thesis should show an ability to carry out original research and to demonstrate how that research contributes to historical writing. What is a thesis? Essentially, you test a proposition, or an argument, or the literature in the field of historiography that contributes something new to the field. It can be entirely empirically based, or entirely theoretically based. Most fall between the two. It is usually best to begin with something that has interested you in your undergraduate studies. You will need to discuss the topic with the Honours Coordinator and potential supervisors to see if this is a practical topic with sources readily available.

Example 2 — Sociology
These are required parts of a research proposal that give a clear idea of the elements of a completed thesis in Sociology.
- The boundaries of the research, the specific issue(s) or topic(s) to be investigated and a discussion of its (or their) sociological significance.
- A statement of the theoretical perspective that informs the work and its strengths and weaknesses.
- An outline of the research methodology - the justification of the method chosen, why this rather than others?
- A statement about the research population, data source or research materials and if appropriate a comment about sampling and the extent to which findings can be generalised.
- An outline of what will go into each chapter, for example: introduction (including aims of the study), literature survey, methods, results, discussion, and conclusion.

Example 3 — English Studies
A thesis should:
- Demonstrate your ability to work independently such that you are able to:
- Define your topic.
- Propose a (productive or profitable) question or hypothesis related to your chosen subject.
- Conduct an appropriate literature survey which demonstrates your familiarity with the current scholarly discourse or debate into which you are entering.
- Organise your time effectively and responsibly.
- Demonstrate sophisticated analytical skills as applied to primary and secondary material.
- Demonstrate an understanding of the primary and secondary sources in relation to their origin - the context out of which they arose.
- Demonstrate the ability to define and defend a proposition or hypothesis.

Allocation of Thesis Supervisor
Allocation of a supervisor for your thesis is decided by consultation within the Faculty and Schools. Supervisors are determined by a number of factors, including the fit between the proposed research topic and supervisor’s expertise; considerations of staff availability and workload, including other supervisions.

Referencing
All references to texts should be suitably acknowledged. Each Unit has its particular system of referencing. Please contact the Unit Honours Coordinator for information on preferred style. Students are advised to refer to the following University of Wollongong web sites for relevant information:
- Authorship Policy
- Code of Practice - Research
- Non-Discriminatory Language Practice and Presentation
- Intellectual Property Policy
Thesis Submission

The text should be at least size 11, have 1.5 line spacing, be neatly formatted with adequate margins (at least 2.5-3cm), and preferably printed double-sided. The text should use the method of citation and presentation of bibliographies or lists of work cited appropriate to the specific discipline. Three bound copies should be submitted by 5.00 pm on the due date for examination. These are handed in to Arts Central, room 19.1050.

2011 Due Dates: Wednesday May 11 2011 (Autumn)
Wednesday October 5 2011 (Spring)

The front pages of the thesis should follow this order:
1. Title Page with the following:

   (TITLE OF WORK)
   Honours thesis submitted in partial fulfilment
   of the requirements for the award of the degree
   BACHELOR OF ARTS (HONOURS)
   from
   UNIVERSITY OF WOLLONGONG
   by
   (AUTHOR'S NAME, DEGREE(S) HELD)
   (NAME OF ACADEMIC UNIT)
   (YEAR)

2. Synopsis

3. Declaration Page with the following note:

   'I certify that this thesis is entirely my own work except where I have given full documented references to the work of others, and that the material contained in this thesis has not been submitted for formal assessment in any formal course and the word length is (AUTHOR TO FILL IN WORD LENGTH).'

   (AUTHOR'S SIGNATURE)  (DATE)

4. Table of contents (which should include, where relevant, tables and/or illustrations)

5. Acknowledgements (optional)

Late Submission of Honours Work

It is very important to keep to deadlines for both coursework and thesis. Not doing so has student equity considerations and can also have an impact on the availability of completed results. This is especially important for students who are applying for an HDR scholarship, where the more complete the result is the easier the process becomes.

Late submission of Honours work is governed by the rules set out below.

Coursework:

The subject outline for any coursework component of the Honours program will give due dates for any assessable work during session. Honours students are expected to meet these deadlines, unless they are prevented from doing so by circumstances covered by the University's Academic Consideration Policy.

Students who have difficulty meeting any deadline on account of such circumstances can apply for an extension to submit the work. Such requests should be made via SOLS. Requests for extensions on coursework components should be handled by the Subject Coordinator responsible for that component.

Where no extension has been granted, late work will be subject to penalty of 10% per day to the original mark that would have been given. Work received after seven calendar days will not be marked and will automatically receive a mark of 0%.

Thesis:

The Faculty of Arts Honours Handbook gives due dates for the thesis. A request for consideration of late submission of a thesis must be accompanied by a request for Academic Consideration. In completing the Academic Consideration request, you must indicate a proposed alternative submission date. Requests for extensions of 5 working days or less will be addressed by the Faculty Honours Coordinator, the Unit Honours Coordinator and the thesis supervisor. Applications for extensions of more than 5 working days will be assessed through the following procedures, which are based on the University's Academic Consideration Policy (Section 6.3).

- applications must be made through SOLS to the subject coordinator.
- The subject coordinator should inform the Unit Honours Coordinator of the application.
- a panel of at least two staff, Sub-Dean (or nominee) and appropriate Unit Honours coordinator, one of whom should not be currently teaching the applicant, must consider the application;
- the panel may elect to interview the applicant;
- the panel's decision on an application, together with brief written reasons addressing relevant standard criteria, shall be kept on file and communicated in writing to the applicant;
- the panel's decision shall be forwarded to the relevant course examiners' meeting;
• where the reasons for the application are so personal as to warrant confidentiality and the
student has requested strict confidentiality, i. All panel members shall still be apprised of
all details of an application; ii Only the decision shall be forwarded to the exam committee.
• copies of each application, reasons, decisions and corresponding recommendations,
reasons and decisions shall be retained for a minimum of three years following the final
decision.
• the applicant will be informed in writing, within five working days of receiving the
application, whether the outcome is successful.

Academic Consideration

Academic consideration is a process to help students minimise the impact of certain adverse
and unforeseen circumstances on their progression in a course and their performance in
subjects.

Students applying for academic consideration must apply through SOLS in the normal manner
and must produce supporting documentation, which demonstrates that they have:
• suffered illness or other circumstances beyond their control which have affected their
academic performance or prevented them from meeting scheduled assessment
requirements; or
• been unable to sit for the standard examination for religious reasons; or
• have validated conflicts between scheduled assessments and other commitments such as
their carer’s duties, court appearances, participation in sporting or cultural activities at
a national or international level.

Students are advised to refer to the following University of Wollongong website for detailed
information as set out in the Academic Consideration Policy:

Plagiarism

Plagiarism is the use of another person’s work or ideas as if it were your own. The other person
may be an author, artist, critic, lecturer or another student or material on a website. When it is
desirable or necessary to use other people’s material, students must take care to include
appropriate references and attribution - do not pretend the ideas are your own. Take care not
to plagiarise unintentionally. Penalties for plagiarism are severe: examples include 0% fail for
the particular assessment task, fail grades for the subject, and expulsion from the University.

Students are strongly advised to refer to the following University of Wollongong web site for
access to information and policies concerning Acknowledgement Practice and Plagiarism:

Honours Programs

School of English Literatures & Philosophy
Unit Honours Coordinator: Assoc Professor Graham Barwell

English Literatures

Students who normally achieve at least 80% average in English with a Distinction in two ENGL
subjects at 300 level and who wish to undertake a further year of English study or proceed to
research-based higher degrees should consider enrolling in English Honours. This Program has
an "end-on" Honours year, which means that there are no specific Honours subjects at 200 and
300 levels. Students complete the requirements for the English major and the undergraduate
pass degree (and may if they wish, graduate as pass degree students) before being eligible to
undertake the Honours year. English Honours may be taken as a single area of study or in
combination with another major (joint honours).

Students undertaking English Literatures (ENGL) Honours enrol in ENGL470 (12 credit points);
ARTS480/482 (Thesis 24 credit points) and must also complete ARTS470 (12 credit points).

Note – the Honours subjects ENGL411, ENGL412, ENGL421 and ENGL422 – all of these subjects
will stay in place for 2011 only so as to cater for those students who are enrolled in Honours
prior to 2011.

ENGL470 English Honours

Subject Description:

English Honours consists of course work and a thesis of 15,000 words. Coursework constitutes
50%, and thesis 50% of the final mark. A research topic as defined by the student is approved
in consultation with the Convenor of Program and the Honours Coordinator. Coursework
consists of 24 credit points made up of 1 x 12 credit point subject (ARTS470) and 2 x 6 credit
point disciplinary specific subjects. These two subjects will normally be taken in the Autumn
session. They reflect the specialist interests and expertise available in the program and may
include areas such as Modernism, Post-colonial writing, US literature, contemporary African
writing, women’s writing, life writing, literature and memory, and early modern literature.

Students will be offered advanced study in these specialist areas, informed by current
theoretical and methodological approaches. The seminars on offer may vary from year to year,
depending on staffing, and may include areas of literary study not listed above.

For more information on these subjects consult the Unit Honours Coordinator or Program
Convenor.

ENGL472 Combined Honours (English)

Subject Description:

The combined Honours course will consist of a program of study approved by the Convenor of
the English Studies Program in collaboration with the Convenor of the other Department or
Program concerned. English Combined Honours consists of course work and a thesis of 15,000
words. Coursework constitutes 50%, and thesis 50% of the final mark. A research topic as defined by the student is approved in consultation with the Convenors of the two Programs and the Honours Coordinator. Coursework consists of 24 credit points made up of subject ARTS470 and a combination of disciplinary specific coursework from each of the disciplines to the value of 12 credit points. Students considering ENGL472 should discuss their subject choices with the Honours Coordinator prior to the commencement of their first session of enrolment. All offerings depend on the availability of staff and enrolment numbers in the subject.

For more information on these subjects consult the Unit Honours Coordinator or Program Convenor.

**English Language and Linguistics**

Students wishing to enter the Honours program normally should have completed a major in English Language Studies or English Language and Linguistics with at least 80% average across the major including two Distinctions at 300 level subjects in the major. Students enrol in the subject ELL470.

Students undertaking **English Language and Linguistics** (ELL) Honours enrol in ELL470 (12 credit points); ARTS480 (Thesis 24 credit points) and ARTS470 (12 credit points).

*Note* – the Honours subjects ELL411, ELL412, ELL421 and ELL422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

**ELL470 English Language and Linguistics Honours**

**Subject Description:**

ELL470 is the discipline specific coursework component for students who are taking honours in ELL, or joint honours with an ELL component. In ELL470 students will extend and deepen their understanding of theoretical approaches, analytical techniques, literature and other resources in English and Linguistics. This subject does not form part of the student’s thesis research, however we may tailor the content to complement students’ existing expertise and proposed research direction. Example content areas include: intonation, using major corpora, building a project-specific corpus, clinical linguistics, sociolinguistics, phonology, multimodal analysis, forensic linguistics, register theory, English for specific purposes, professional discourses, language typology.

ELL Honours comprises coursework (50%) and a supervised thesis (50%) on a topic negotiated with the ELL staff. The Honours program has been designed to allow students to pursue a topic of interest in English language and linguistics as well as to prepare you for research in future employment or future study. Honours coursework in ELL requires the student to:

- complete ARTS470;
- write two major essays totalling 10,000 words focusing on:
- theoretical models in linguistics and methodologies in linguistics; and
- topics in English Language & Linguistics;
- prepare and present orally a second research proposal on their research topic;
- write a 15,000 word thesis based on research proposed; and
- attend and participate in seminars, meetings, workshops and skills development activities as scheduled.
Philosophy

The Honours program is designed to provide good Philosophy students with a strong grounding in Philosophy that prepares them for postgraduate research. Admission to the Honours program normally requires a major in Philosophy with an average of at least 80% in subjects from the major, and at least two distinctions in 300-level Philosophy subjects. Students undertaking Philosophy (PHIL) Honours enrol in PHIL470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.

Note – the Honours subjects PHIL411, PHIL412, PHIL421 and PHIL422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

PHIL470 Philosophy Honours

Subject Description:

The Philosophy Honours Seminar explores philosophical argument, thesis-writing and topics that broaden the student’s knowledge of philosophy. Topics covered are likely to include ethics, philosophy of mind, political philosophy, philosophy of science, philosophy of language, feminism, epistemology, philosophy of law.

Students also complete a thesis of approximately 15,000 words (24 credit points) examined by one internal and one external examiner.

Coursework consists of two components:

• ARTS470 (12 credit points);

• Philosophy Honours Seminar (PHIL470). This seminar explores philosophical argument and thesis-writing and also topics that broaden the student’s knowledge of philosophy. The coursework will consist of EITHER:
  i. a 6000-word essay on an area of philosophy not related to their thesis topic but covered in the Philosophy Honours seminar; AND
  ii. a 3000-word write up of the thesis outline which is also presented to the Philosophy Honours seminar.

Or: 2 x 4,500 word essays.

All assessable work for the coursework components will be double-marked.

PHIL472 Combined Honours Philosophy

Subject Description:

Students will write a thesis of approximately 15,000 words for 50% of the final mark, and undertake coursework units for the other 50%, the details of which will be negotiated between the two programs’ Honours Coordinators, and which will include ARTS470 (12 credit points). The thesis is cross-disciplinary; it will be supervised by staff from each discipline, and will be examined by examiners from each discipline.

Science & Technology Studies

Students who complete a major in Science & Technology Studies (STS) are encouraged to apply for study in Science & Technology Studies Honours. Entry requirements into Science & Technology Studies Honours will normally be at least 80% average across the major, including two Distinctions in 300 level subjects in Science & Technology Studies. Entry to Honours is determined by a recommendation from the Unit Honours Coordinator, following the student’s application to the University for admission to the Honours year. Students will also be required to attend an interview with the Unit Honours Coordinator to determine the suitability of their proposed thesis topic and supervision arrangements.

Students undertaking Science & Technology Studies (STS) Honours enrol in STS470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). Refer to the Schedule on page 5.

Note – the Honours subjects, STS411, STS412, STS421 and STS422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

STS470 Science & Technology Studies Honours

Subject Description:

Honours students undertake coursework and a 15,000–20,000 word research thesis. Honours Coursework in STS470 consists of 24 credit points made up by 2 x 12 credit point subjects. These subjects will normally be taken in the Autumn session. One 12 credit point subject is ARTS470. Students also complete 12 credit points of STS coursework, with two components:

• an advanced review of key theories and methods in STS;
• directed reading in an area relevant to each student’s thesis topic.

Detailed advice regarding STS coursework can be provided by the STS Program Convenor.

STS 472 Combined Honours Science & Technology Studies

Subject Description:

Combined Honours consists of components from the Honours programs of each unit approved by both Unit Honours Coordinators as forming a coherent program, including a jointly supervised thesis (for example, the popular STS & Geosciences combination in the Resource and Environmental Studies major can lead to Joint Honours in STS & Geosciences) and ARTS470. Students should have completed studies in both disciplines accepted as equivalent to a major. Typically the STS coursework component is the STS Honours theory and methods seminar. Students considering combined Honours in STS should contact the Honours Coordinator or STS Program Convenor well in advance to seek approval for enrolment, discuss their program, and negotiate a thesis topic and supervisors.
Language Centre
Centre Honours Coordinator: Dr Alison Moore

European Studies Honours
Students wishing to enter the Honours program normally will have completed a major in European Studies with at least 80% average across the major including two Distinctions at 300 level subjects in European Studies. Students enrol in the subject EURO470.

EURO470 is the Honours year for the multidisciplinary major in European Studies. The structure of the Honours program of study will be arranged according to the disciplinary interests of enrolling students and will be decided after discussion between the Convenor of European Studies and the relevant major co-ordinator within the Faculty of Arts or the relevant subject co-ordinator outside the Faculty if the Honours program involves a discipline outside the Faculty of Arts.

Students undertaking European Studies (EURO) Honours enrol in EURO470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). Refer to the Schedule on page 5.

Note – the Honours subjects EURO411, EURO412, EURO421 and EURO422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

EURO470 European Studies Honours

Subject Description:
To be awarded a BA (Honours) in European Studies students must:
- complete ARTS470 (12 credit points).
- write two major essays totaling 10,000 words focusing on aspects of current academic debates in European Studies, which may include addressing theoretical issues and methodological processes;
- write a 15,000 word dissertation based on the student’s own supervised research on a topic in European Studies to be approved by the Convenor of the European Studies major. The thesis will be assessed by one internal and one external examiner.
- attend and participate in seminars, meetings, workshops and skills development activities as scheduled.

Students undertaking Honours in European Studies on a part time basis will enrol in ARTS482 and complete their Honours over two years. The structure of the Honours program of study will be arranged according to the disciplinary interests of enrolling students and will be decided after discussion between the Convenor of European Studies and the relevant major co-ordinator within the Faculty of Arts or the relevant subject co-ordinator outside the Faculty if the Honours program involves a discipline outside the Faculty of Arts.

During the first year, students will complete the ARTS470 coursework component, and develop an initial research proposal for their thesis. The thesis will be completed in the second year.

French

Students wishing to enter the Honours program normally will have completed a major in French studies with at least 80% average across the major including two Distinctions at 300 level subjects in French. Full-time students enrol in the subject FREN470.

Students undertaking French (FREN) Honours enrol in FREN470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.

Note – the Honours subjects FREN411, FREN412, FREN421 and FREN422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

FREN470 French Honours

Subject Description:
The subject consists of a coursework seminar which reflects the specialist interests and expertise available in the program. This may include studies in, for instance, contemporary French/Francophone literature, linguistics, history, culture, or contemporary art. Students will be offered advanced study in these specialist areas, informed by current theoretical and methodological approaches. The seminars on offer may vary from year to year, depending on staffing and may include areas of study not listed above.

To be awarded a BA (Honours) in French students must:
- complete ARTS470;
- write two major essays totalling 10,000 words focusing on aspects of current academic debates in French Studies, which may include addressing theoretical issues and methodological processes;
- deliver an oral presentation on the research proposal;
- write a 15,000 word dissertation based on the student’s own supervised research on a topic in French studies to be approved by the French Honours Coordinator;
- attend and participate in seminars, meetings, workshops and skills development activities as scheduled.

Students undertaking Honours in French on a part-time basis will complete their degree over two years. During the first year, they will complete the Faculty Honours component ARTS471 and the French coursework, and develop an initial research proposal for their thesis. The thesis will be completed in the second year.

Students undertaking French Honours on a part-time basis enrol in FREN471 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.
**Italian**

Students wishing to enter the Honours program normally will have completed a major in Italian studies with at least 80% average across the major including two Distinctions at 300 level subjects in Italian.

Students undertaking Italian (ITAL) Honours enrol in ITAL470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.

Note – the Honours subjects ITAL411, ITAL412, ITAL421 and ITAL422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

**ITAL470 Italian Honours**

Subject Description:
The subject consists of a coursework seminar which reflects the specialist interests and expertise available in the program. This may include studies in, for instance, modern Italian literature, history, culture, or visual arts. Students will be offered advanced study in these specialist areas, informed by current theoretical and methodological approaches. The seminars on offer may vary from year to year, depending on staffing, and may include areas of study not listed above.

To be awarded a BA (Honours) in Italian students must:
- complete ARTS470;
- write two major essays totaling 10,000 words focusing on aspects of current academic debates in Italian Studies, which may include addressing theoretical issues and methodological processes;
- deliver a second oral presentation on the research proposal;
- write a 15,000 word dissertation based on the student’s own supervised research on a topic in Italian studies to be approved by the Convenor of the Italian major; the oral presentation may be delivered in either Italian or English. The dissertation will be assessed by one internal and one external examiner.

**Japanese**

Students wishing to enter the Honours program normally will have completed a major in Japanese studies with at least 80% average across the major including two Distinctions at 300 level subjects in Japanese.

Students undertaking Japanese (JAPA) Honours enrol in JAPA470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.

Note – the Honours subjects JAPA411, JAPA412, JAPA421 and JAPA422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

**JAPA470 Japanese Honours**

Subject Description:
The subject consists of a coursework seminar which reflects the specialist interests and expertise available in the program. This may include studies in, for instance, modern Japanese literature, history, culture, or visual arts. Students will be offered advanced study in these specialist areas, informed by current theoretical and methodological approaches. The seminars on offer may vary from year to year, depending on staffing, and may include areas of study not listed above.

A BA (Honours) in Japanese comprises coursework (50%) and a supervised thesis (50%) and is designed to prepare students for further research in future employment or study.

To be awarded a BA (Honours) in Japanese students must:
- complete ARTS470;
- write two major essays totaling 10,000 words focusing on aspects of current academic debates in Japanese Studies, which may include addressing theoretical issues and methodological processes;
- deliver an oral presentation on the research proposal;
- write a 15,000 word dissertation based on the student’s own supervised research on a topic in Japanese Studies to be approved by the Convenor of the Japanese major; the oral presentation may be delivered in either Japanese or English. The dissertation will be assessed by one internal and one external examiner. For select students who have been given permission to study in a Japanese university during their Honours year the assessment will be modified to suit the programme of study.
**Spanish**

Students wishing to enter the Honours program normally will have completed a major in Spanish Studies with at least 80% average across the major including two Distinctions at 300 level subjects in Spanish. Full-time students enrol in the subject SPAN470.

Students undertaking **Spanish (SPAN)** Honours enrol in SPAN470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.

**Note** – the Honours subjects SPAN411, SPAN412, SPAN421 and SPAN422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

**SPAN470 Spanish Honours**

Subject Description:
The subject consists of a coursework seminar which reflects the specialist interests and expertise available in the program. This may include studies in, for instance, Spanish-language literature, or Hispanic history, culture, or visual arts. Students will be offered advanced study in these specialist areas, informed by current theoretical and methodological approaches. The seminars on offer may vary from year to year, depending on staffing, and may include areas of study not listed above.

To be awarded a BA (Honours) in Spanish students must:
- complete ARTS470;
- write two major essays totaling 10,000 words focusing on aspects of current academic debates in Spanish Studies, which may include addressing theoretical issues and methodological processes;
- deliver a second oral presentation on the research proposal;
- write a 15,000 word dissertation based on the student’s own supervised research on a topic in Spanish Studies to be approved by the Convenor of the Spanish major;
- attend and participate in seminars, meetings, workshops and skills development activities as scheduled. At least one of the written assessment items must be in Spanish and at least one in English, the mix to be determined by the Convenor of the Spanish major. The oral presentation may be delivered in either Spanish or English. The dissertation will be assessed by one internal and one external examiner.

**School of History & Politics**

**Unit Honours Coordinator:** TBA (check the Faculty of Arts website)

**History**

Students with demonstrated ability and an interest in historical research may undertake Honours, a fourth year of specialised historical enquiry and research. Students should discuss Honours course requirements with the Honours Coordinator at the conclusion of their 200 level subjects. Entry requirements into History Honours normally require a major in History with at least 80% average plus two Distinctions at 300 level subjects in History.

A History Honours program comprises coursework and a supervised thesis and has been designed to prepare students for further research in future employment or future study. Coursework consists of two components. Students attend the Faculty Honours subject Research in the Social Sciences and Humanities, ARTS470 (12 credit points); and HIST470 History Honours (12 credit points). The remaining half of the subject is the development, research and writing of a 15,000–18,000 word research thesis under the supervision of an academic at the University of Wollongong. Students will begin to work with the supervisor during their first session of candidature with the goal of producing a thesis proposal by the end of that session.

Students undertaking **History (HIST)** Honours enrol in HIST470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.

**Note** – the Honours subjects HIST411, HIST412, HIST421 and HIST422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

**HIST470 History Honours**

Subject Description:
This consists of a two-hour weekly seminar (12 credit points) during Autumn session, which explores discipline-specific issues, through reading, discussion and writing. Two essays are assessed and double marked in a combined total of 7000–8000 words. Where possible student consultation is sought in suggesting readings for the session and in introducing the discussion.

Thesis – an Honours thesis in the discipline of History requires the development, research and writing of a 15,000–18,000 word research thesis under the supervision of an academic at the University of Wollongong, a person normally located within the History Program. The thesis is submitted toward the end of the second semester of study.

**HIST472 Combined Honours (History)**

Subject Description:
An interdisciplinary honours program incorporating history comprised of coursework and a supervised thesis has been designed to prepare students for further research in future employment or future study. The subject HIST472 provides high-level intellectual development
for students intending to use their history research skills for a career in academia, the public service, the non-profit sector or elsewhere. Strong emphasis is placed on the development of the student’s capacity for historical analysis, the preparation and organization of research materials, as well as contextual analysis of contemporary historical debates relevant to student study and research.

Coursework consists of ARTS470 (12 credit points) and 12 credit points made up of components from history and the other discipline. The remaining half of the subject is the development, research and writing of a 15,000–18,000 word research thesis under the supervision of an academic from each discipline at the University of Wollongong. Students will begin to work with supervisors during their first session of candidature with the goal of producing a thesis proposal by the end of that session.

Note – Students must meet with Unit Honours Coordinators to determine the precise construction of the coursework component well before the beginning of the session in which they intend to begin study.

Students undertaking HIST472 must contact the History Convenor so as to work out the details of student assessment between History and other disciplines.

Politics

The Politics discipline welcomes both empirical and theoretical thesis topics at Honours level. Students are expected to have demonstrated significant ability in both empirical research and theoretical enquiry in prior study. The thesis is expected to make at least a modest contribution to knowledge in Political Science. Entry requirements into Politics Honours normally require a major in Politics with at least 80% average plus two Distinctions at 300 level subjects in Politics.

POL470 Politics Honours

Subject Description:

A Politics Honours program comprises of coursework and a supervised thesis, and has been designed to prepare students for further research in future employment or future study. Students attend the Faculty Honours subject Research in the Social Sciences and Humanities ARTS470 (12 credit points); POL470 (12 credit points) is an exploration of discipline-specific issues, through reading, discussion and writing. POL470 provides high-level intellectual development for students intending to use their politics research skills for a career in academia, the public service, the non-profit sector or elsewhere. Strong emphasis is placed on the development of the student’s capacity for political analysis, the preparation and organization of research materials, as well as contextual analysis of contemporary political matters pertaining to student study and research.

The remaining half of the subject is the development, research and writing of a 15,000–18,000 word research thesis under the supervision of an academic at the University of Wollongong. Students will begin to work with the supervisor during their first session of candidature with the goal of producing a thesis proposal by the end of that session.

Students undertaking Politics (POL) Honours enrol in POL470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.

Note – the Honours subjects POL411, POL412, POL421 and POL422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

POL 472 Combined Honours (Politics)

Subject Description:

An interdisciplinary Honours program incorporating Politics comprised of coursework and a supervised thesis has been designed to prepare students for further research in future employment or future study. The subject POL472 provides high-level intellectual development for students intending to use their history research skills for a career in academia, the public service, the non-profit sector or elsewhere. Strong emphasis is placed on the development of the student’s capacity for historical analysis, the preparation and organization of research materials, as well as contextual analysis of contemporary political debates relevant to student study and research.
Coursework consists of ARTS470 (12 credit points) and 12 credit points made up of components from politics and the other discipline. The remaining half of the subject is the development, research and writing of a 15,000–18,000 word research thesis under the supervision of an academic from each discipline at the University of Wollongong. Students will begin to work with supervisors during their first session of candidature with the goal of producing a thesis proposal by the end of that session.

**Note** – Students must meet with Unit Honours Coordinators to determine the precise construction of the coursework component well before the beginning of the session in which they intend to begin study.

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**School of Social Sciences, Media & Communication**

**Unit Honours Coordinator:** Dr Richard Howson

**Media & Cultural Studies**

Students who complete a major in Media and Cultural Studies are encouraged to apply for study in Media and Cultural Studies Honours. Entry requirements into Media and Cultural Studies Honours will normally be at least 80% average across the major, including two Distinctions in 300 level subjects in Media and Cultural Studies. Entry to Honours is determined by a recommendation from the Unit Honours Coordinator, following the student’s application to the University for admission to the Honours year. Students will also be required to attend an interview with the Unit Honours Coordinator to determine the suitability of their proposed thesis topic and supervision arrangements.

Students undertaking **Media & Cultural Studies (MACS)** Honours enrol in MACS470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.

**Note** – the Honours subjects MACS411, MACS412, MACS421 and MACS422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

**MACS470 Media & Cultural Studies Honours**

**Subject Description:**

The 48 credit points Honours program consists of 50% coursework and 50% thesis or project of 15,000–20,000 words or equivalent on a topic developed in consultation with the student's supervisor and approved by the Unit Honours Coordinator and Convenor of Program. Coursework in MACS470 consists of two components. Students attend the Faculty Honours subject Research in the Social Sciences and Humanities ARTS470 (12 credit points). The second coursework component is the Media and Cultural studies Honours seminar (12 credit points) scheduled in the first session.

The subject offers advanced training in the area of media and cultural studies, informed by current theoretical and methodological approaches. Students will be encouraged to apply these approaches to their research projects and develop appropriate strategies for successful research in the field. Particular attention will be given to key concepts and theories, their development and application.

**MACS472 Combined Honours (Media & Cultural Studies)**

**Subject Description:**

This will consist of a thesis of 15,000–20,000 words and a course of studies approved by the Unit Honours Coordinator in collaboration with the Convenor of the other academic unit concerned and will normally be composed of elements offered at 400 level by each unit.

The subject offers advanced training in the areas of media and cultural studies and the other discipline involved, informed by current theoretical and methodological approaches. Students
will be encouraged to apply these approaches to their research projects and develop appropriate strategies for successful research in the field. Particular attention will be given to key concepts and theories, their development and application.

Sociology

Students who complete a major in Sociology are encouraged to apply for study in Sociology Honours. Entry requirements into Sociology Honours will normally be at least 80% average across the major, including two Distinctions in 300 level subjects in Sociology. Entry to Honours is determined by a recommendation from the School Honours Coordinator, following the student’s application to the University for admission to the Honours year. Students will also be required to attend an interview with the Unit Honours Coordinator to determine the suitability of their proposed thesis topic and supervision arrangements.

To be awarded a BA(Hons) in Sociology students must successfully complete 1 weekly seminar, along with the Arts common Honours subject, ARTS470, and must also undertake a supervised research project to be presented as a thesis of 15,000–20,000 words.

Supervised by sociology staff, students undertake an in-depth study of a particular theory or topic to develop an Honours thesis research proposal. Assessment is by written assignments totalling 6,000 words (others are 9,000) words.

Students undertaking Sociology (SOC) Honours enrol in SOC470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.

Note – the Honours subjects SOC411, SOC412, SOC421 and SOC422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

SOC470 HONOURS

Subject Description:
Sociology Honours consists of coursework (SOC470), the combined Faculty subject Research in the Social Sciences and Humanities (ARTS 470) and a supervised research thesis ARTS480/482. The subject SOC470 provides high-level intellectual development for students intending to use their research skills for a career in academia, the public service, the non-profit sector or elsewhere. Strong emphasis is placed on the development of the student’s capacity for Sociological analysis, the preparation and organization of research materials, as well as contextual analysis of contemporary sociological debates pertaining to student study and research.

Communication & Media Studies

To be awarded a BCM Honours students must successfully complete two 12 credit point coursework subjects, ARTS470 (12 credit points] and BCM470 (12 credit points); and a supervised research project to be presented in a thesis of 15,000–20,000 words.

BCM470 HONOURS

BCM470 offers advanced training in the area of communication and media studies, informed by current theoretical and methodological approaches. Students will be encouraged to apply these approaches to their research projects and develop appropriate strategies for successful research in the field. Particular attention will be given to key concepts and theories, their development and application.

Students undertaking BCM Honours must enrol in BCM470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.

Note – the Honours subjects BCM411, BCM412, BCM421 and BCM422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

BCM 472 Combined Honours (Communication & Media Studies)

The 48 credit point BCM Honours program consists of two 12 credit point coursework subjects scheduled in Autumn ARTS470 (12 credit points). BCM472 (12 credit points) advanced training in the areas of communication and media studies and the other discipline involved, informed by current theoretical and methodological approaches. Students will be encouraged to apply these approaches to their research projects and develop appropriate strategies for successful research in the field. Particular attention will be given to key concepts and theories, their development and application.

In second session students complete a 24-credit point thesis or project of 15,000–20,000 words or equivalent on a topic developed in consultation with the student’s supervisor and approved by the Honours coordinator of the academic unit with prime responsibility for the thesis component and by the SSMC Unit Honours Coordinator.
Community, Culture and Environment

Honours Coordinator: Faculty Honours Coordinator

Students who have successfully completed a three year full-time equivalent BA majoring in Community, Culture and Environment, are invited to contact the Faculty Honours coordinator to discuss a fourth year of study. Normally, students accepted for the Honours year will have at least an 80% average in the major including two Distinctions at 300 level in the Community, Culture and Environment major. The Honours program offers an exciting opportunity for students to engage in intensive research in areas that are of particular interest to them. The Honours program enables students to develop advanced research skills, both in their research thesis and in their coursework subjects. While Honours thesis topics appropriate to an interdisciplinary program of study such as Community, Culture and Environment may vary widely, and every effort will be made to accommodate diverse student interests, we particularly encourage students to consider research projects of regional or community significance.

Students undertaking Community, Culture and Environment (CCE) Honours enrol in CCE470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.

Note – the Honours subjects CENV411, CENV412, CENV421 and CENV422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

CCE470 Community, Culture & Environment Honours

Subject Description:
This is an interdisciplinary program, comprising a thesis and coursework topics from within discipline areas of the Arts Faculty. Students will write a research thesis of approximately 15,000–20,000 words and will complete 24 credit points of coursework, ARTS470 (12 credit points) and coursework units from within a discipline area (normally the same discipline area as the thesis supervisor). Exact arrangements are established by contacting the convenor of the discipline-specific subject deemed most appropriate. Coursework assessment is the equivalent of 12,000–16,000 words. Thesis and coursework supervision will be taken by academics at the University of Wollongong, arranged by the Honours Coordinator in consultation with individual students. Students will also be invited to participate in Honours events (e.g., seminars and presentations) held at the Wollongong Campus. Supervisory and coursework contact may include email, videoconferencing and ELearning site.

Note – Normally there is only an Autumn intake in this Honours program.

Indigenous Studies

Honours Coordinators: Professor Kathleen Clapham & Dr Colleen McGlloon

Students who complete a major in Indigenous Studies are encouraged to apply for study in Indigenous Studies Honours. Entry requirements into Indigenous Studies Honours will normally be at least 80% average across the major, including two Distinctions in 300 level subjects required to complete the major or equivalent. Entry to Honours is determined by a recommendation from the Woolyungah Indigenous Centre Honours Coordinator, following the student’s application to the University for admission to the Honours year. Students will also be required to attend an interview with the Honours coordinator to determine the suitability of their proposed thesis topic and supervision arrangements. Students with an interest in Honours in Indigenous Studies are advised to discuss Honours course requirements at the conclusion of their 200 level subjects.

Seminar in Indigenous Studies: In this subject students focus on key issues in the research of Indigenous Peoples and explore theoretical and methodological literature through reading, discussion and writing. The seminars will cover Indigenous knowledge, ethics of research and ownership of intellectual property, Indigenous histories, governance and community.

To be awarded a BA (Hons) in Indigenous Studies students must successfully complete two seminars and a supervised research project to be presented in a thesis of 15,000-18,000 words.

Students undertaking Indigenous Studies Honours enrol in INDS470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.

Note – the Honours subjects ABOR411, ABOR412, ABOR421 and ABOR422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

INDS 470 Indigenous Studies Honours

Subject Description:
INDS470 will examine key issues in the research of Indigenous Peoples and is an exploration of theoretical and methodological literature through reading, discussion and writing. Lectures and seminars will cover Indigenous knowledge, ethics of research and ownership of intellectual property, Indigenous histories, governance and community. The subject draws on interdisciplinary perspectives and explores applied Indigenous research topics.

INDS 472 Combined Honours (Indigenous Studies)

Combined Honours will consist of a thesis of 15,000–18,000 words under the supervision of an academic from each discipline at the University of Wollongong and a course of studies negotiated between the Indigenous Studies Honours Coordinator and the Convenor of the other discipline involved. The combined Honours program will examine key issues in the research into Australia’s Indigenous Peoples. Matters covered will include an exploration of the theoretical and methodological literature in the field, Indigenous knowledge, the ethics of
research and intellectual property relevant for such research, and matters of policy and governance from the perspectives of both Indigenous Studies and the second discipline in the combined Honours program. These issues will be addressed through the seminar and research preparation component of the course and will be reflected in the thesis required as part of the subject’s assessment. Students must meet with the Honours Coordinators to determine the precise construction of the coursework component well before the beginning of the session in which they intend to begin study.

**Note** – the Honours subjects IND$411, IND$412, IND$421 and IND$422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.

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**ARTS474 Interdisciplinary Honours**

**Subject Description:**

Students taking a major in Asia Pacific Studies, Australian Studies, Employment Relations, Gender Studies, Information Studies, Resource and Environmental Studies and War and Society with an average mark of 80% across the major and two distinctions in the 300 level subjects required to complete the major can undertake an Honours program at the end of their major.

This is an interdisciplinary program comprising coursework and a thesis component. The coursework (12,000–16,000 words) will make up 50% of course requirements, and includes ARTS470 (12 credit points) and an additional 12 credit points of course work from the specific disciplines. The thesis, 15,000–18,000 words, will make up the remaining 50%. Students with an interest in Interdisciplinary Honours should contact the Faculty of Honours Coordinator.

Students undertaking Interdisciplinary Honours enrol in ARTS474 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 5.

**Note** – the Honours subjects ARTS411, ARTS412, ARTS421 and ARTS422 – all of these subjects will stay in place for 2011 only so as to cater for those students who are enrolled in Honours prior to 2011.
Joint Honours in Arts/Creative Arts

In order to qualify for entry into Joint Honours, candidates must meet the entry requirements for honours in each Faculty. Because a joint honours program is offered only by Arts, candidates should apply for entry to the BA (Honours) program with specialisations in the appropriate Arts and Creative Arts disciplines, e.g., English Literatures and Creative Writing.

Candidates should complete an Undergraduate Application form available from UniAdvice or online at: http://www.uow.edu.au/student/honours/applicationinformation/index.html

Completed applications and accompanying documents should be submitted to UniAdvice on or before 31 October in any given year.

The Joint Honours program normally involves 24 credit points from each Faculty as follows:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Session</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTS421</td>
<td>Joint Honours (Arts and other Faculties)</td>
<td>Autumn &amp; Spring</td>
<td>24 credit points</td>
</tr>
<tr>
<td></td>
<td>AND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CREA401</td>
<td>Minor Thesis in Creative Arts</td>
<td>Annual</td>
<td>24 credit points</td>
</tr>
<tr>
<td></td>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CREA402</td>
<td>Creative Arts Presentation</td>
<td>Annual</td>
<td>24 credit points</td>
</tr>
</tbody>
</table>

Each student will be allocated at least one supervisor for each subject.

The BA (Honours) is normally taken as a one year full-time course. It can, however, be taken on a part-time basis over two years. Part-time students are required to enrol in and successfully complete ARTS421 (Autumn and Spring sessions) in the first year of study, before being permitted to enrol in the Creative Arts subject in the second year.

Details of each component can be provided in Arts by the Faculty Honours Coordinator or the relevant School Honours Coordinator and in Creative Arts by the Faculty Honours Coordinator. In some cases the make-up of the components may need to be negotiated between the student and their supervisors.

Prospective joint honours students should make sure to attend the information sessions provided by each Faculty in the spring session preceding their intended year of study. They should contact potential supervisors in Creative Arts in sufficient time to ensure they can complete their application by 31 October. Supervision in ARTS421 can be arranged after this.

Marking Coursework and Thesis

Procedures for Marking Coursework

Majors across the faculty offer a variety of seminar programs that are undertaken in conjunction with a supervised research project (thesis). The seminar components of Honours will be distinct from the thesis such that seminar forms of assessment and content might be related but not included in the student’s thesis. All majors within the faculty will adopt a double-marking policy for a significant piece of written assessment in each of the non-thesis components of the honours degree. ‘Significant’ is understood to comprise 30% or more of the final mark in the component. (This implies that assessment of non-thesis components at Honours level must include a significant written assignment). Double-marking will be undertaken by the coordinator of the component and a non-casual staff member within the program or major, and will follow procedure as stipulated for the Honours thesis.

Procedure for examination of Thesis

Selection of and Guidelines for Examiners

These procedures are based on Section 3.7 of the University’s Code of Practice – Honours, supplemented by practices followed in the Arts Faculty.

- The assessment of an Honours project is to be undertaken by two examiners, one of whom may be external. An external examiner is defined as being external to the academic unit and may be external to the University.
- The choice of examiners is a process involving both the candidate and the supervisor. Together they should generate a list of at least four examiners, having regard to the known disciplinary bias of those suggested. The final choice will be made from this list by the supervisor and the Head of the academic unit or Honours Coordinator. If the list of names agreed upon between candidate and supervisor is exhausted then the candidate must be consulted in drawing up a new list.
- A supervisor cannot examine an Honours project that they have supervised.
- Examiners shall be familiar with the expectations of an Honours degree. They shall also:
  - have a degree equivalent to or higher than that being supervised; or
  - be currently active researchers or have proven research records; or
  - have previous successful experience in supervision or examination of Honours students.
- Examiners should be allowed up to four weeks to provide a report to the assessment committee, to enable the Faculty to meet University deadlines for the declaration of marks and for students to be considered for scholarships.
- A general knowledge of the field may be all that is necessary or possible for an internal examiner.
- Examiners should have a reasonable familiarity with the theoretical framework used by the student and a sense of fairness when evaluating an argument.
- The examination process remains anonymous. Care should be taken that the external examiner does not have any relationship with the supervisor that might constitute a conflict of interest: personal or professional (i.e. research collaboration, consultancy...
partnership or similar). The examiners should not have a personal or professional relationship with the student.

- The supervisor in consultation with the Unit Honours Coordinator will contact the potential examiner to ask if s/he is willing to examine the honours thesis.
- Names of examiners will be given to the Faculty Honours Administrators.
- Formal invitations to examine the thesis will normally be signed by the Faculty Honours Coordinator at the recommendation of Unit Honours coordinator except where there is a supervisory relationship between the candidate and that person.
- Examiners will be made familiar with the requirements of the University and the essential parts of the rules governing the particular degree. The letter outlining guidelines for examination and report will include word length and percentage value of thesis, grading system, requested report length and date by which report should be returned, and request that the thesis be evaluated for demonstrated research potential.
- Each examiner must submit independent results. There should be a written report to support the specified mark.
- Until the assessment of an Honours project is complete and a report is submitted by an examiner, all communication between the examiner and the University regarding the Honours project shall be directed through the Faculty or Unit Honours Coordinator, the student’s supervisor, another nominated academic.
- Students and supervisors shall not contact any examiner concerning the assessment of the Honours project until the reports of all examiners are returned to and acted on by the assessment committee of the academic unit.
- The reports from the examiners and the grades recorded for both the thesis/research report and any coursework components of the subject are to be forwarded to the Unit/Centre for compilation of grades and then to the Faculty Examination Committee.
- The names of the examiners and copies of the examiners’ reports will be made available to the student after the Assessment Committee has made its determination.

**Receipt of Marks**

- Upon receipt of the mark and report from the examiners, the Faculty Honours Administrator will notify the results to the Faculty and Unit/Centre Honours Coordinator.
- The Unit/Centre Honours Coordinator shall complete a table showing the coursework results for the student as well as the marks from each examiner.
- The student marks are to be discussed at the relevant Unit Examiners’ meeting and a recommendation made to the Faculty Examination Committee. For students in interdisciplinary programs, including Community, Culture and Environment, the marks are to be discussed by the Unit in which the student’s supervisor is located.

**Collection of Thesis**

Once marks have been formally declared by the Faculty Assessment Committee, one copy of the thesis and reports can be collected from Arts Central, room 39.1050. A copy of the thesis will be deposited in the Faculty thesis collection, and the remaining copy will be given to your supervisor.

**Grievances concerning assessment outcomes and Academic Consideration Policy**

Students who wish to pursue a grievance regarding the assessment of their Honours project or other assessable work must follow the procedures set out in the Academic Grievance Policy (Coursework and Honours Students).


**Procedures for dealing with differences in coursework marks**

Where a piece of written assessment for a coursework component is double-marked, the procedure for dealing with differences in the two marks will be as set out for the Honours thesis.

**Procedures for dealing with a difference in thesis marks**

- When examiners reports are within 10 marks of each other, the two marks are averaged to provide a thesis mark.
- When there is a difference of 11 marks or more, a moderator must be sought to read the thesis and the examiner reports. The moderator’s mark replaces that of the average of the two existing marks. If the school does not agree with the new moderator mark, which is meant to be between the two existing marks, then a third examiner is called for.
- The requirements of the moderator are: experience in a field of study relevant to the thesis; experience in marking Honours theses, must be senior faculty staff, eg. Dean, Sub-Dean, Associate Dean or Heads of Unit. The moderator is to be chosen in conjunction with the Unit Honours Coordinator.
- If a third examiner is called for, the examiner is to read the thesis and provide a mark and a short (one or two sentence) explanation for the mark rather than a full report. This allows a shorter reading and marking time. The examiner can be internal or external and chosen by the Faculty Honours Coordinator and/or appropriate Unit Honours Coordinator.
- The Unit/Centre Examination Committee will determine the final grade with advice from the Unit Honours Coordinator.
Student and Supervisor relationship

First formal meeting between Supervisor and Student

At their initial meeting or within a month after this, the student and supervisor should discuss the Code of Practice with particular reference to the sections dealing with the responsibilities of the supervisor(s) and student. Where there is more than one supervisor, the student is notified of particular responsibilities of each supervisor. Student and supervisor(s) then discuss and agree upon or note:

- the duration, location and timing of future meetings;
- the structure of future meetings, including which supervisors will attend and the responsibilities of student and supervisor(s) in the event of postponement of meeting;
- timetabling of and completion and presentation of research proposal; the details of what is required in the thesis proposal and criteria for an acceptable thesis proposal;
- a broad timetable, taking into account the level of the thesis, the student's timetable for the thesis, any foreseen intervening matters (e.g. major conferences), coursework required and the timetable agreed for completion and criteria of such work;
- 'remedial' work required and a timetable agreed for completion and criteria of such work;
- processes for submission of work e.g. whether material should be submitted before meetings;
- access to equipment, study space, computer/software, and where and when these are/will be available and likely resource implications;
- requirements to attend seminars/orally present research proposal;
- the question of whether or not to keep a diary of meetings or another method of record keeping.
- Intellectual Property Policy, and the consequences of this for the student's research are explained carefully;
- Human Ethics Policy and its requirements;
- Grievance Procedures Policy;
- Support services available (Disability Services, Learning Development, etc.)

Responsibilities of Students

- Honours students have the primary responsibility for the timely completion of the Honours project and other assessment tasks. Specific responsibilities are:
  - to develop an Honours project proposal and plan for completing the project within a timeframe agreed to by the supervisor(s);
  - to maintain regular contact with the supervisor(s);
  - to discuss any proposed variation of enrolment or leave of absence with their supervisor(s) and Honours Coordinator/Head of academic unit;
  - to establish with the supervisor(s) the level of support required for successful completion of the degree;
  - to present required written material to the supervisor(s) in sufficient time to allow for comments and discussions before scheduled meetings;

- to undertake additional work towards their project identified as necessary by the supervisor(s);
- to accept responsibility for the quality and originality of all submitted work.

Responsibilities of the Supervisor

The overriding responsibility of supervisors is to provide continuing support to students in researching and producing an Honours project report to the best of the student's ability. Specific other responsibilities are:

- to advise the head of the academic unit of any situation which might lead to a conflict of interest which could unduly advantage or disadvantage a student, e.g. if there is or has been a close personal relationship between a supervisor and an actual or potential student;
- to advise students about their procedural and substantive rights and responsibilities contained in the Code of Practice – Honours:
- to advise and assist students to comply with occupational health and safety and ethics requirements where relevant;
- to support students in developing a proposal for their Honours project within a negotiated time frame;
- to assist students to develop a plan for completing the Honours project within an appropriate time frame;
- to maintain regular contact with students in order to monitor their progress;
- to inform students about any planned absences during the candidature and arrangements for supervision during those absences;
- to provide timely and helpful written feedback to students on any submissions and to assist them to develop solutions as problems are identified;
- to advise students of inadequate progress or work below the standard generally required and to suggest appropriate action;
- to attend meetings of the academic unit assessment committee where students' grades are determined.
Services, Facilities and Resources

Faculty Space and Resources
The Honours collaborative space is located in the Faculty in Room 19.1082. It has been set up for the exclusive use of Honours students. Computers, printer, filing cabinet and a telephone are available. To access this room, students need to get the code from Arts Central, Room 19.1050.

Library Resources and Services
Your University ID card is also your library card. The Library web site provides access to a wide range of information resources. These include the Library Catalogue, electronic journals, fulltext databases and links to web sites in various subject areas. To assist you with making the most of these resources the Library offers help/training guides, web-based tutorials and hands-on workshops.

As an Honours student, you are also encouraged to make an individual appointment with your Faculty Librarian if you need additional assistance. The Arts Faculty Librarian is Lesley Smith (contact: lesley_smith@uow.edu.au or 02 4221 4638). The South Coast and Southern Highlands Librarian is Carol Stiles (contact: carol_stiles@uow.edu.au or 02 4448 0812).

For more information about library resources and services check the Library’s Services for Honours Students web page:
or ring the Information Desk 02 4221 3548.

You should also make use of the Library Resources for Arts web page:
http://www.library.uow.edu.au/eresources/index.html#arts

Disability Liaison Officer
Adjustments and resources are available for enrolled students with a medical condition, injury or disability that significantly impacts upon their studies. Disabilities can include back injury, learning disability, psychological conditions, hearing or vision impairment, arthritis, severe chronic or short term medical conditions, cancer or arm/hand injuries.

Adjustments can include alternative exam arrangements, use of assistive technology, assistance with lecture material and advice to academics. Students are required to register with Disability Services and provide supporting documentation in order that reasonable adjustments can be determined and provided. For further information refer to the Disability Services website:
phone: 4221 4942 | email: disability_services@uow.edu.au

Student Support Advisers (SSAs)
Provide liaison, information, referral and assistance to all students as well as provision of programs supporting student equity and diversity both within faculties and across campus including:

- Student welfare for international and domestic students
- Provision of equity information
- Transition programs for international students
- Liaison for the University's Disabilities Services
- Liaison for other areas of Student Services and referral to services such as Counselling, Learning Development, Careers Services
- Liaison with the Academic Registrar's Division and other areas of the University
- Liaison with external agencies
- As an emergency point of contact for students at risk and students involved in critical incidents.

The Student Support Adviser for the Faculty of Arts is Viv McIlroy, phone: 4221 5017 (Monday, Tuesday), or 4221 3635 (Wednesday, Thursday, Friday). More information is available at the following website:

Occupational Health and Safety
Students are advised to refer to the following University of Wollongong web site for access to information and regulations concerning Health and Safety:

Ethics Requirements
If the project requires ethics approval students are advised to refer to the following University of Wollongong web site for access to information about Research Ethics Committees and Guidelines:
Relevant Codes, Policies & Information

Students are advised to refer to the following University of Wollongong web sites for access to relevant codes, policies and information:

**Code of Practice - Honours:**

**Code of Practice - Teaching and Assessment:**

**Code of Practice - Students:**

**Code of Practice - Research:**

**Academic Consideration Policy:**

**Authorship Policy:**

**Acknowledgment Practice/Plagiarism:**

**Health and Safety:**

**Non-Discriminatory Language Practice & Presentation:**

**Intellectual Property Policy:**

**Research Ethics Committees and Guidelines:**