The maximum amount available to each staff member under this scheme is $3000 once only

Eligibility and Guidelines

Eligibility
• Academic research support is available to continuing and probation academic staff on teaching/research contracts at level B and C who have taken up positions in the Faculty since 2007.
• staff who have previously negotiated/received other research start-up funds are not eligible.

Guidelines
• the purpose of this support initiative is to provide seed funding for research projects which will assist new staff to establish a strong research record. It is expected that the research projects will lead to tangible outcomes in the form of applications for external grants, publications, and/or research collaborations;
• the grant may be used for research assistance, fieldwork travel, conference travel or other research expenses. It may not be used for computers or other equipment available in the Faculty or University;
• it is expected that the funding will be expended within two years;
• the project/s should be of high quality, have clear research aims, and be directly relevant to the applicant’s research plan as documented in the Career Development Interview;

Application Procedures and Reporting Requirements
When the staff member wants to access funding, s/he will need to provide the Research Support Officer with the following documentation:

• A brief description of the research activity and its intended outcomes;
• A budget for all items of expenditure, with supporting documentation in the form of quotations for travel, conference fees etc.;
• A statement from the Head of School to the effect that the proposed activity is consistent with the staff member’s research plan as documented in the Career Development Interview
On completion of the activity the staff member will provide the Research Support Officer with a brief report on the project, including expenditure and outcomes. The report should be signed by the Head of School.

The New Staff Research Support may be used for several projects until fully expended.