

APA citation for this resource: University of Wollongong (2007). *University of Wollongong, Distributive Leadership Project: 2007 assessment roundtable invitation*. Wollongong: University of Wollongong.

Dear,

As one of the leaders in your field I am writing to invite you to participate in a national roundtable on assessment in higher education sponsored by the Carrick Institute for Learning and Teaching in Higher Education, the University of Wollongong and the University of Tasmania.

The Roundtable: *Assessing student learning: Using interdisciplinary synergies to develop good teaching and assessment practice*, will present the results of projects undertaken by faculty scholar and fellows at the University of Wollongong and the University of Tasmania as part of a Carrick Institute funded project on assessment and distributive leadership.

Two directors of the Carrick Institute for Teaching and Learning in Higher Education, Jan Orrell and Elizabeth McDonald, will join us for the roundtable.

The aim of the Roundtable is to illuminate discussion on a range of issues to do with assessment of learning within universities including:

- facets of assessment policy and practice that need further development
- identification of interdisciplinary issues that could be researched and evaluated;
- opportunities to work collaboratively across universities to cultivate existing knowledge and expertise and extend aspects of the projects.

Your input in advancing thinking and research in this area would be highly valued. The Assessment Roundtable will be held

9:30am – 5:00pm

Tuesday 4 September 2007

The Sydney Masonic Centre
66 Goulburn Street
SYDNEY
NSW 2000

It would be greatly appreciated if you could respond to this invitation by Friday 3 August 2007. Responses can be emailed to Margaret Wallace at mwallace@uow.edu.au or by phone (02) 4221 3228. On confirmation of your acceptance of this invitation further information on the Roundtable themes will be provided. If you have any queries regarding this invitation or the Roundtable please feel free to contact Margaret on the above email or contact phone number.

Yours Sincerely

Dr Geraldine Lefoe
Senior Lecturer/Project Leader
Centre for Educational Development and Interactive Resources (CEDIR)
University of Wollongong

[this part of the salutation has to take a particular form and Dom will insert that]On behalf of the "*Distributive leadership for learning and teaching: Developing the faculty scholars model Project*" This Project is an initiative of and funded by The Carrick Institute for Learning and Teaching in Higher Education - 'Leadership for Excellence in Learning and Teaching Program (<http://www.carrickinstitute.edu.au/carrick/go/home/grants/pid/51>).